

The Good Life Community Bicycle Shop

BOX SOCIAL



AGENDA

[MARCH 1ST, 2018]

[6:30PM]

[6016 3RD ST. SW]

TAKE A ROLE! ADD YOUR NAME!

FACILITATOR: (KEEP ON TOPIC, INVITE SPEAKERS, ETC):	
NOTE-TAKER-MINUTE-KEEPER(S): (RECORD NOTES AT MEETING AND TYPE MINUTES FOR DISTRIBUTION):	
TIMEKEEPER: (MONITOR TIME KEEP US ON TRACK):	
SPEAKERS-LIST MASTER: (ENSURE EQUAL SPEAKING SPACE AND MAKE SURE EVERYONE WHO WANTS TO SPEAK TO AN ISSUE HAS A TURN):	

OPENING EXERCISES:

1. Name Go-round, gender pronoun, opening circle (10 mins led by Facilitator):
2. Consensus overview (5 mins led by Greaser Volunteer):
3. Respect guidelines and conduct contract: Review Membership Agreement (5 mins led by Greaser Volunteer):
4. Review Agenda and agree to stay on track (5 mins led by Facilitator):

COORDINATORS UPDATES, DISCUSSION AND PROPOSALS:

1. Accounting/Finance Coordinator: (Simone)

- Update:
 - February Summary
 - Forecast going in to summer
- Discussion:
 - Changing time, date, and location of Box Socials to increase attendance
- Proposals:
 - 1.

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2.Procedures Coordinator: (Ali)

- Update:
 - Need interim Procedures Coordinator while Ali's away
 - Property tax exemption in the works
 - filed some more paperwork will know in a month
 - Now have security
 - Still need to make a hiring policy and procedures
 - Simone did an amazing job with this round of hiring
 - Coordinator Roles need to be updated
 - Box Social poll
 - try and get folks as they come in
 - gonna try and push more to people over time
- Discussion:
 - Change date and time of Box Socials
 - Potentially change locations every time
 - Other ideas for increasing attendance
- Proposals:
 - 1.

3.Staffing Coordinator:

- Update:
 - New staff: Kaylee, Hope, and Christina
 - Already begun training
 - Training plan created by Simone
- Discussion:
 - Passport training system for volunteers
- Proposals:

4.Anti-Oppression (GEM) Coordinator: (Kayla)

- Update:
 - GEM Movie Day recap
 - Contacted Fudge Packer Friday (Trent & Jordan) re: re-starting Queers and Gears Night
- Discussion:

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- Proposals:
 - 1.

5. Fundraising Coordinator:

- Update:
 - Need a new coordinator
 - need FUNDING!!!!
- Discussion:
- Proposals:
 - 1.

6. Workshop/Programming Coordinator:

- Update:
 - Still need workshop coordinator
- Discussion:
- Proposals:
 - 1.

7. Shop Coordinator: (Simone)

- Update:
- Discussion:
 - Building wheels
 - Building more Calgarians
- Proposals:
 - 1.

8. Community Outreach (PR): (Ali)

- Update:
 - Transit tickets
 - Calgary Transit PIC program
 - Branding Guide passed on to SCiP
 - Social media very active
 - bike photos to be posted on website and kijiji still
 - some help from Shop coordinator might be good
 - Hope wants to take over PR

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- Discussion:
- Proposals:
 - 1.

9. Volunteer Coordinator: (Interim Ali)

- Update:
 - Shifts are being created on a weekly basis
 - Emails sent out as they are updated
 - Vols being given links/options for help on how to use new system however no one has reached out
 - Might be good to catch people as they come in
 - With Ali leaving other staff need to take on these responsibilities or someone needs to take on Vol Co duties
- Discussion:
- Proposals:
 - 1.

OPEN FLOOR: COMMUNITY UPDATES, DISCUSSIONS & PROPOSALS:

- Community Member Updates:
- Open Floor Discussions:
- Community Member Proposals:
 - 1.

Closing Exercise:

1. Rust Sandwich: something you liked about this meeting, something to do better next time, something GL that you're excited about.
2. Clean up